WHAT IS CLAIMED IS:

1. A method of storing document information in an application service provider (ASP) which is connected to a user terminal through a network, comprising the steps of:

inputting said document information into said user terminal;

inputting a previously created e-mail address into said user terminal, said e-mail address being confirmed by said ASP and corresponding to a storage location in said ASP; and

sending said document information to said e-mail address via said network.

2. The method of Claim 1, wherein said step of inputting the document information comprises manually inputting said document information into said user terminal.

3. The method of Claim 2, wherein said the step of manually inputting said document information comprises one of scanning and downloading said document information into said user terminal.

4. The method of Claim 1, wherein said step of inputting the document information comprises automatically inputting said document information into said user terminal.

5. The method of Claim 4, wherein said the step of automatically inputting said document information comprises storing said document information to a memory in said user terminal as said document information is received by said user terminal.

6. The method of Claim 1, wherein said step of inputting a previously created e-mail address into said user terminal comprises:

storing said e-mail address in a memory of said user terminal;

associating said stored e-mail address with a quick send key on a keypad of said user terminal; and

inputting said e-mail address in response to a selection of said quick send key.

33

7. The method of Claim 1, wherein said step of inputting an e-mail address into said user terminal comprises typing said e-mail address into an alphanumeric keypad on said user terminal.

8. The method of Claim 1, wherein said step of sending said document information to said e-mail address comprises sending the document information via the Internet.

9. The method of Claim 1, further comprising creating a storage folder for storing documents to said ASP.

10. The method of Claim 9, wherein said step of creating a storage folder comprises:

accessing a web page associated with said ASP;

inputting a folder e-mail address for storing a particular type of document; and

confirming that said folder e-mail address is accepted by the ASP.

11. The method of Claim 10, wherein said step of inputting an e-mail address into the user terminal comprises inputting said the folder e-mail address confirmed by said ASP as said e-mail address.

12. The method of Claim 9, wherein said step of creating a storage folder comprises:

accessing a web page associated with said ASP;

inputting a backup e-mail address for storing a particular type of document; and

confirming that said backup e-mail address is accepted by the ASP.

13. The method of Claim 12, wherein said step of inputting an e-mail address into the user terminal comprises inputting said the backup e-mail address confirmed by said ASP as said e-mail address.

14. The method of Claim 1, further comprising sending said document information to a user contact device, wherein said step of sending said document information to said e-mail address comprises sending said document information to said e-mail address concurrently with sending said document information to said user contact device.

15. The method of Claim 14, wherein said step of sending said document information to a user contact device comprises sending said document information to said user contact device via one of a public phone line and the Internet.

16. The method of Claim 1, further comprising receiving said document information from a user contact device, wherein said step of sending said document information to said e-mail address comprises automatically sending said document information to said e-mail address concurrently with receiving said document information to said user contact device.

17. The method of Claim 16, wherein said step of receiving said document information from a user contact device comprises receiving said document information to said user contact device via one of a public phone line and the Internet.

18. The method of Claim 1, wherein said steps of inputting said document information and inputting an e-mail address into a user terminal comprise inputting the document information and e-mail address into an Internet facsimile machine.

19. A computer readable medium containing program instructions for execution on a computer system, which when executed by the computer system, cause the computer system to perform the steps in the method recited in any one of Claims 1-18.

20. A system comprising:

a memory device having embodied therein, data related to storing document information in an application service provider (ASP) which is connected to a user terminal through a network; and

a processor in communication with said memory device, said processor configured to:

input said document information into said user terminal;

input a previously created e-mail address into said user terminal, said e-mail address being confirmed by said ASP and corresponding to a storage location in said ASP; and

send said document information to said e-mail address via said network.

35

21. The system of Claim 21, wherein said processor is configured to input the document information by manually inputting said document information into said user terminal.

22. The system of Claim 21, wherein said processor is configured to manually input said document information by one of scanning and downloading said document information into said user terminal.

23. The system of Claim 20, wherein said processor is configured to input the document information by automatically inputting said document information into said user terminal.

24. The system of Claim 23, wherein said processor is configured to automatically input said document information by storing said document information to a memory in said user terminal as said document information is received by said user terminal.

25. The system of Claim 20, wherein said processor is configured to input a previously created e-mail address into said user terminal by:

storing said e-mail address in said memory;

associating said stored e-mail address with a quick send key on a keypad of said user terminal; and

inputting said e-mail address in response to a selection of said quick send key.

26. The system of Claim 20, wherein said processor is configured to input an e-mail address into said user terminal by typing said e-mail address into an alphanumeric keypad on said user terminal.

27. The system of Claim 20, wherein said processor is configured to send said document information to said e-mail address by sending the document information via the Internet.

28. The system of Claim 20, wherein said processor is further configured to create a storage folder for storing documents to said ASP.

29. The system of Claim 20, wherein said processor is configured to create a storage folder by:

accessing a web page associated with said ASP;

inputting a folder e-mail address for storing a particular type of document; and

confirming that said folder e-mail address is accepted by the ASP.

30. The system of Claim 29, wherein said processor is configured to input an e-mail address into the user terminal by inputting said the folder e-mail address confirmed by said ASP as said e-mail address.

31. The system of Claim 28, wherein said processor is configured to create a storage folder by:

accessing a web page associated with said ASP;

inputting a backup e-mail address for storing a particular type of document; and

confirming that said backup e-mail address is accepted by the ASP.

32. The system of Claim 31, wherein said processor is configured to input an e-mail address into the user terminal by inputting said the backup e-mail address confirmed by said ASP as said e-mail address.

33. The system of Claim 20, wherein said processor is further configured to send said document information to a user contact device, and to send said document information to said e-mail address by sending said document information to said e-mail address concurrently with sending said document information to said user contact device.

34. The system of Claim 33, wherein said processor is configured to send said document information to a user contact device by sending said document information to said user contact device via one of a public phone line and the Internet.

35. The system of Claim 20, wherein said processor is further configured to receive said document information from a user contact device, and to send said document information to said e-mail address by automatically sending said document information to said e-mail address concurrently with receiving said document information to said user contact device.

36. The system of Claim 35, wherein said processor is configured to receive said document information from a user contact device by receiving said document information to said user contact device via one of a public phone line and the Internet.

37. The system of Claim 20, wherein processor is configured to input said document information and input an e-mail address by inputting the document information and e-mail address into an Internet facsimile machine.

38. A system for storing document information in an application service provider (ASP) which is connected to a user terminal through a network, comprising:

means for inputting said document information into said user terminal;

means for inputting a previously created e-mail address into said user terminal, said e-mail address being confirmed by said ASP and corresponding to a storage location in said ASP; and

means for sending said document information to said e-mail address via said network.

39. The system of Claim 38, further comprising means for creating a storage folder for storing documents to said ASP.

40. The system of Claim 38, further comprising means for sending said document information to a user contact device, wherein said means for sending said document information to said e-mail address comprises means for sending said document information to said e-mail address concurrently with sending said document information to said user contact device.

41. The system of Claim 38, further comprising means for receiving said document information from a user contact device, wherein said means for sending said document information to said e-mail address comprises means for automatically sending said document information to said e-mail address concurrently with receiving said document information to said user contact device.